

COVID-19

Haywood County



4/17/2020 - 4/24/2020

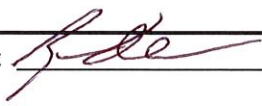
1700 - 1700

Operational Period **6**

INCIDENT OBJECTIVES (ICS 202)

| | | | | | | | | | | | | | | | | |
|--|---|-----------------------------------|-----------|---------------------------|---------------|-----------|--------------------------|-----------|------------------------------------|--------------------------|------------|--|--------------------------|-----------|--|--------------------------|
| 1. Incident Name: COVID-19 (Haywood County) | 2. Operational Period: <div style="display: flex; justify-content: space-between;"> <div>Date From: 04/17/2020 Time From: 1700</div> <div>Date To: 04/24/2020 Time To: 1700</div> </div> | | | | | | | | | | | | | | | |
| 3. Objective(s): <ul style="list-style-type: none"> Provide for the safety of the citizens, public and first responders of Haywood County, including the towns of Canton, Clyde, Maggie Valley and Waynesville, as well as all communities throughout the duration of the incident Work closely with all county departments to compile all financial records related to the response to COVID-19, weekly cost reports are due to the Policy Group each Friday starting 4/24/2020 Exercise and refine all contingency plans that have been created in the response to COVID-19 by 4/24/2020 Develop a way of tracking economic impacts to Haywood County with weekly reports being due to the Policy Group each Friday starting 4/24/2020 Identify and implement measures to care for the basic needs of impacted communities and citizens, especially vulnerable populations affected by our county proclamation requirements Develop and implement a plan to support needs and functions of Licensed Care facilities as well as other congregate living facilities to limit virus transmission by 4/24/2020, to help cover shortfall due to gaps in normal supply channels Develop a strategic plan to ensure adequate COVID-19 tests and processes to accommodate our citizen population by 5/4/2020 Identify the shortfall in the general population and a procurement strategy for citizens without masks. Develop a mass distribution plan for the masks, along with guidelines for proper usage by 5/4/2020 Develop a virtual operations plan to include all staff currently and/or potentially working at ECC no later than 4/24/2020 | | | | | | | | | | | | | | | | |
| 4. Operational Period Command Emphasis: <ul style="list-style-type: none"> Citizen, Responder and Employee Health and wellness is a high priority. Remember we are in a marathon, not a sprint! Continue to engage all disciplines of people within Haywood County directed in an effort to accomplish our goal throughout the duration of the incident Continue a one team, one voice message to all partners and citizens through all communication methods while utilizing established media connections and pushing continual positive public outreach Daily Situation Report due to Policy Group Monday, Wednesday, Friday, or as otherwise directed. Continue to utilize the Policy Group for overarching guidance, while closely monitoring and following State/Federal recommendations Continue to maintain, support and ensure safe operations of essential local government functions Continue to follow generally acceptable accounting practices established by County government, State/Federal guidelines | | | | | | | | | | | | | | | | |
| <p>General Situational Awareness</p> <p>Wash hands when possible, at an increased frequency, utilizing soap and water and for at least 20 seconds.</p> <p>Utilize alcohol based hand sanitizer when soap and water are not available and hands are not visibly soiled.</p> <p>Avoid touching your face, especially mouth, nose, and other mucus membranes.</p> | | | | | | | | | | | | | | | | |
| 5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <p>Approved Site Safety Plan(s) Located at:</p> | | | | | | | | | | | | | | | | |
| 6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">X ICS 203</td> <td style="width: 33%;">X ICS 207</td> <td style="width: 34%;"><u>Other Attachments:</u></td> </tr> <tr> <td>X ICS 204 (7)</td> <td>X ICS 208</td> <td><input type="checkbox"/></td> </tr> <tr> <td>X ICS 205</td> <td><input type="checkbox"/> Map/Chart</td> <td><input type="checkbox"/></td> </tr> <tr> <td>X ICS 205A</td> <td><input type="checkbox"/> Weather Forecast/Tides/Currents</td> <td><input type="checkbox"/></td> </tr> <tr> <td>X ICS 206</td> <td></td> <td><input type="checkbox"/></td> </tr> </table> | | X ICS 203 | X ICS 207 | <u>Other Attachments:</u> | X ICS 204 (7) | X ICS 208 | <input type="checkbox"/> | X ICS 205 | <input type="checkbox"/> Map/Chart | <input type="checkbox"/> | X ICS 205A | <input type="checkbox"/> Weather Forecast/Tides/Currents | <input type="checkbox"/> | X ICS 206 | | <input type="checkbox"/> |
| X ICS 203 | X ICS 207 | <u>Other Attachments:</u> | | | | | | | | | | | | | | |
| X ICS 204 (7) | X ICS 208 | <input type="checkbox"/> | | | | | | | | | | | | | | |
| X ICS 205 | <input type="checkbox"/> Map/Chart | <input type="checkbox"/> | | | | | | | | | | | | | | |
| X ICS 205A | <input type="checkbox"/> Weather Forecast/Tides/Currents | <input type="checkbox"/> | | | | | | | | | | | | | | |
| X ICS 206 | | <input type="checkbox"/> | | | | | | | | | | | | | | |
| 7. Prepared by: Name: <u>Zack Koonce</u> Position/Title: <u>PSC</u> Signature: | | | | | | | | | | | | | | | | |
| 8. Approved by Incident Commander: Name: <u>Travis Donaldson</u> Signature: | | | | | | | | | | | | | | | | |
| ICS 202 | IAP Page <u>1</u> | Date/Time: <u>04/14/2020 1430</u> | | | | | | | | | | | | | | |

ORGANIZATION ASSIGNMENT LIST (ICS 203)


| | | | |
|---|-----------------------------|--|---|
| 1. Incident Name: COVID-19 (Haywood County) | | 2. Operational Period: Date From: 4/17/2020 Date To: 4/24/2020 Time From: 1700 Time To: 1700 | |
| 3. Incident Commander(s) and Command Staff: | | 7. Operations Section: | |
| | | Chief | Cody Parton 8285504674 |
| IMT Team Leader | Travis Donaldson 8283991054 | Deputy | Bill Miller 8285506713 |
| | | | |
| Deputy | | Staging Area | |
| Safety Officer | Jori Miller 9195480061 | Branch | Health and Human Services |
| Public Info. Officer | Allison Richmond 8282465076 | Branch Director | Ira Dove |
| Liaison Officer | Wayne Morgan 8285072083 | Deputy | |
| 4. Agency/Organization Representatives: | | Group | Human Services Tresa Allison/Gayla Jones |
| Agency/Organization | Name | Group | Public Health Tammy Quinn/Jeanine Harris |
| Haywood County BOCC | Kevin Ensley | | |
| Haywood County Admin | Bryant Morehead | | |
| Sheriff's Office | Sheriff Greg Christopher | | |
| Public Health Director | Patrick Johnson | Branch | |
| Emergency Services | Greg Shuping | Group | Government COOP Krystal Patterson |
| | | Group | Community Support Mike Street |
| 5. Planning Section: | | Group | Law Enforcement Don Robertson |
| Chief | Zack Koonce 8285506892 | Group | Fire Service Daryl Henderson |
| Deputy | Virginia McGill 8287778066 | Group | Medical Service Ben Clawson |
| Resources Unit | Lane Decost 9548176910 | | |
| Situation Unit | Harvey Morse 8286310000 | | |
| Documentation Unit | | Branch | |
| Demobilization Unit | | Branch Director | |
| Technical Specialists | | Deputy | |
| GIS Specialist | John Kidd | Division/Group | |
| | | Division/Group | |
| | | Division/Group | |
| 6. Logistics Section: | | Division/Group | |
| Chief | Travis Donaldson 8283991054 | Division/Group | |
| Deputy | | Air Operations Branch | |
| Support Branch | | Air Ops Branch Dir. | |
| Director | | | |
| Supply Unit | Adrianna Warrington | | |
| CRDP Manager | Johnny Reece 8282765006 | 8. Finance/Administration Section: | |
| Ground Support Unit | | Chief | Julie Davis |
| Service Branch | | Deputy | Ed Saleem |
| Information Thechnology | Steve Maisano | Time Unit | |
| Communications Unit | Andrew Messer 8284003229 | Procurement Unit | |
| Medical Unit | Jennifer Shuping | Comp/Claims Unit | |
| Food Unit | | Cost Unit | Kristian Owen |
| 9. Prepared by: Name: <u>Zack Koonce</u> Position/Title: <u>PSC</u> Signature:  | | | |
| ICS 203 | IAP Page <u>2</u> | Date/Time: <u>4/16/2020 1115</u> | |

SAVE


ASSIGNMENT LIST (ICS 204)

| 1. Incident Name: Covid-19 Haywood County | | 2. Operational Period: Date From: 04/17/20 Date To: 04/24/20 Time From: 1700 Time To: 1700 | | 3. Branch: Health & Human Service Division: Group: Human Service Staging Area: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---|---|---|----------------------------------|---|---|---|----------------------------|--------------|--|----------------|--|------------------|---------------|--|----------------|--|-------------------------------|-----------------------------|--|-------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 4. Operations Personnel: <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%; text-align: left;">Name</th> <th style="width: 40%; text-align: left;">Contact Number(s)</th> </tr> <tr> <td>Operations Section Chief: <u>Cody Parton</u></td> <td>828-550-4674</td> </tr> <tr> <td>Branch Director: <u>Ira Dove</u></td> <td>828-476-9280</td> </tr> <tr> <td>Division/Group Supervisor: <u>Tresa Allison/Gayla Jones</u></td> <td>828-356-2424/828-356-2412</td> </tr> </table> | | | | Name | Contact Number(s) | Operations Section Chief: <u>Cody Parton</u> | 828-550-4674 | Branch Director: <u>Ira Dove</u> | 828-476-9280 | Division/Group Supervisor: <u>Tresa Allison/Gayla Jones</u> | 828-356-2424/828-356-2412 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | Contact Number(s) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Operations Section Chief: <u>Cody Parton</u> | 828-550-4674 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Branch Director: <u>Ira Dove</u> | 828-476-9280 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Division/Group Supervisor: <u>Tresa Allison/Gayla Jones</u> | 828-356-2424/828-356-2412 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Resources Assigned: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Resource Identifier</th> <th style="width: 20%;">Leader</th> <th style="width: 10%;"># of Persons</th> <th style="width: 30%;">Contact (e.g., phone, pager, radio frequency, etc.)</th> <th style="width: 20%;">Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information</th> </tr> </thead> <tbody> <tr> <td>Nutritional Coordination TF</td> <td>Lauren Wood</td> <td></td> <td>(828) 356-2292</td> <td></td> </tr> <tr> <td>Public Health Education TF</td> <td>Megan Hauser</td> <td></td> <td>(828) 356-2272</td> <td></td> </tr> <tr> <td>School System TF</td> <td>Trevor Putnam</td> <td></td> <td>(828) 734-6476</td> <td></td> </tr> <tr> <td>Adult/Child Prot. Services TF</td> <td>Lisa Bradley/Pam Montgomery</td> <td></td> <td>(828) 356-2357/(828) 356-2445</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | Resource Identifier | Leader | # of Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | Nutritional Coordination TF | Lauren Wood | | (828) 356-2292 | | Public Health Education TF | Megan Hauser | | (828) 356-2272 | | School System TF | Trevor Putnam | | (828) 734-6476 | | Adult/Child Prot. Services TF | Lisa Bradley/Pam Montgomery | | (828) 356-2357/(828) 356-2445 | | | | | | | | | | | | 6. Work Assignments: <ul style="list-style-type: none"> -Provide continuous communication within department and with operations section at the ECC -Provide situational update reports for Task Force to the Group Supervisor, which the Group Supervisor will forward to Debbie Green. Situational reports are due to Debbie Green by 14:00 every Monday, Wednesday and Friday. -Send all resource requests to the Group Supervisor, which the Group Supervisor will forward to Debbie Green. Debbie Green will fill out the appropriate form to get the request to the ECC. -If you need assistance with anything please communicate with the Operations Section - Provide continued Human Services support to the citizens and visitors of Haywood County. - Nutritional Coordination TF Leader will serve as the County Feeding Coordinator contact person for NC State EM. - Public Health Education TF Leader to work closely with County PIO to ensure "One Team, One Voice" concept for information releases. Help in identifying the shortfall in the general population and a procurement strategy for citizens without masks. Help Develop a mass distribution plan for the masks, along with the guidelines for proper usage by 5/4/20. Be sure to include others in the branch in your plans and work with the operations section in the ECC. | |
| Resource Identifier | Leader | # of Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nutritional Coordination TF | Lauren Wood | | (828) 356-2292 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Health Education TF | Megan Hauser | | (828) 356-2272 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| School System TF | Trevor Putnam | | (828) 734-6476 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adult/Child Prot. Services TF | Lisa Bradley/Pam Montgomery | | (828) 356-2357/(828) 356-2445 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Special Instructions: <ul style="list-style-type: none"> -Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message. -Practice proper social distancing when possible <p>Overall Goal set by the Policy Group: Safely reduce likely COVID-19 transmissions in vulnerable populations, while not over-extending the burden on our existing comprehensive Emergency Services system of Haywood County. Life Safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our County.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%; text-align: left;">Name/Function</th> <th style="width: 60%; text-align: left;">Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</th> </tr> <tr> <td>Cody Parton Op Section Chief</td> <td>828-550-4674</td> </tr> <tr> <td>Ira Dove Branch Director</td> <td>828-476-9280</td> </tr> <tr> <td>Tresa Allison/Gayla Jones Group Supervisor</td> <td>828-356-2424/828-356-2412</td> </tr> </table> | | | | | Name/Function | Primary Contact: indicate cell, pager, or radio (frequency/system/channel) | Cody Parton Op Section Chief | 828-550-4674 | Ira Dove Branch Director | 828-476-9280 | Tresa Allison/Gayla Jones Group Supervisor | 828-356-2424/828-356-2412 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name/Function | Primary Contact: indicate cell, pager, or radio (frequency/system/channel) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cody Parton Op Section Chief | 828-550-4674 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ira Dove Branch Director | 828-476-9280 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tresa Allison/Gayla Jones Group Supervisor | 828-356-2424/828-356-2412 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. Prepared by: Name: <u>Cody Parton</u> Position/Title: <u>OSC</u> Signature: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ICS 204 | IAP Page | <u>3</u> | Date/Time: 04/16/2020 0802 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

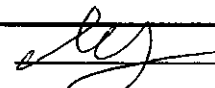
ASSIGNMENT LIST (ICS 204)

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|---|-------------------|---|----------------|---|---|--|--|
| 1. Incident Name: Covid-19 Haywood County | | 2. Operational Period: Date From: 04/17/20 Time From: 1700 | | Date To 04/24/20 Time To: 1700 | | 3. Branch: Health & Human Service | |
| 4. Operations Personnel: <u>Name</u> | | | | <u>Contact Number(s)</u> | | Division: | |
| Operations Section Chief: <u>Cody Parton</u> | | | | 828-550-4674 | | Group: Public Health | |
| Branch Director: <u>Ira Dove</u> | | | | 828-476-9280 | | Staging Area: | |
| Division/Group Supervisor: <u>Tammy Quinn/Jeanine Harris</u> | | | | 828-356-2273 | | | |
| 5. Resources Assigned: | | | # of Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | | |
| Resource Identifier | Leader | | | | | | |
| Field Response TF | Tina Wells | | (828) 356-2274 | | | | |
| Testing Site TF | Heidi Lowe | | (828) 356-2261 | | | | |
| Licensed Care Facilities TF | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 6. Work Assignments: | | | | | | | |
| <ul style="list-style-type: none"> -Provide continuous communication within department and with operations section at the ECC -Provide situational update reports for Task Force to the Group Supervisor, which the Group Supervisor will forward to Debbie Green. Situational reports are due to Debbie Green by 14:00 every Monday, Wednesday and Friday. -Send all resource requests to the Group Supervisor, which the Group Supervisor will forward to Debbie Green. Debbie Green will fill out the appropriate form to get the request to the ECC. -If you need assistance with anything please communicate with the Operations Section | | | | | | | |
| Field Response and Testing: | | | | | | | |
| <ul style="list-style-type: none"> - Maintain the currency of the Essential Work testing plan. - Develop a Field Response Plan for COVID-19 testing at vulnerable population facilities. - Develop a strategic plan to ensure adequate COVID-19 tests and process to accommodate our citizen population by 5/4/20. | | | | | | | |
| Licensed Care Facility TF: Develop and implement a plan to support the needs and functions of Licensed Care Facilities as well as other congregate living facilities to limit COVID-19 transmission by 4/24/20, to help cover their shortfall due to gaps in the normal supply channels. | | | | | | | |
| 7. Special Instructions: | | | | | | | |
| <ul style="list-style-type: none"> -Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message. -Practice proper social distancing when possible <p>Overall Goal set by the Policy Group: Safely reduce likely COVID-19 transmissions in vulnerable populations, while not over-extending the burden on our existing comprehensive Emergency Services system of Haywood County. Life Safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our County.</p> | | | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): | | | | | | | |
| Name/Function | | Primary Contact: indicate cell, pager, or radio (frequency/system/channel) | | | | | |
| Cody Parton | Op Section Chief | 828-550-4674 | | | | | |
| Ira Dove | Branch Director | 828-476-9280 | | | | | |
| Tammy Quinn | Group Supervisor | 828-356-2273 | | | | | |
| 9. Prepared by: Name: <u>Cody Parton</u> Position/Title: <u>OSC</u> Signature:  | | | | | | | |
| ICS 204 | IAP Page <u>4</u> | Date/Time: 04/16/2020 0821 | | | | | |


ASSIGNMENT LIST (ICS 204)

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|---|-------------------|--|---|--|---|-----------------------------|--|
| 1. Incident Name: COVID-19- Haywood County | | 2. Operational Period: Date From: 04/17/2020 Time From: 17:00 | | Date To: 04/24/2020 Time To: 17:00 | | 3. Branch: | |
| 4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>Cody Parton</u> (828)550-4674 Branch Director: Division/Group Supervisor: <u>Krystal Patterson</u> (828)356-2622 | | | | Division: Group: COOP Staging Area: | | | |
| 5. Resources Assigned: | | # of | | | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | | |
| Resource Identifier | Leader | Pers ons | Contact (e.g., phone, pager, radio frequency, etc.) | | | | |
| Haywood County | Krystal Patterson | 10 | 828-356-2622 | | | | |
| Town of Waynesville | Rob Hites | | (828) 550-5238 | | | | |
| Town of Canton | Jason Burrell | | (828) 337-2468 | | | | |
| Town of Clyde | Joy Garland | | (828) 627-2566 | | | | |
| Town of Maggie Valley | Nathan Clark | | (828) 400-8999 | | | | |
| Economic Impact TF | Lynn Collins | | (828) 550-4067 | | | | |
| 6. Work Assignments: <ul style="list-style-type: none">• Provide continuous communication within department and with operations section at the ECC• Provide situational update reports for to the Group Supervisor, in which the Group Supervisor will forward to the ECC. Situational reports are due by 14:00 every Monday, Wednesday and Friday.• Send all resource requests to the Group Supervisor in which the Group Supervisor will forward to the ECC.• If you need assistance with anything, please communicate with the operations section• Situational Reports should include economic impact and other information on the situation report form from your respective municipalities and/or county.• Economic Impact TF: Situation report information; Grocery stores, business, restaurants and pharmacies open or closed. Once a week commodity survey. Track overall economic impact due to lack of tourism in the county, a financial impact report is due to the policy group on 4/24/20. | | | | | | | |
| 7. Special Instructions: <ul style="list-style-type: none">• Wear proper P.P.E. when necessary• Practice proper social distancing when possible• Overall Goal set by the Policy Group: Safely reduce likely Covid-19 transmissions in vulnerable populations, while not over-extending the burden on our existing comprehensive emergency services system of Haywood County. Life Safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our County. | | | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): Name/Function <u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u> <u>Cody Parton</u> /Op Section Chief <u>828-550-4674</u> <u>Krystal Patterson</u> / Group Supervisor <u>828-356-2622</u> / / | | | | | | | |
| 9. Prepared by: Name: <u>Cody Parton</u> Position/Title: <u>OSC</u> Signature:  | | | | | | | |
| ICS 204 IAP Page <u>5</u> of <u> </u> Date/Time: <u>4/16/20 1142</u> | | | | | | | |

ASSIGNMENT LIST (ICS 204)

| 1. Incident Name: Covid-19- Haywood County | | 2. Operational Period: Date From: 04/17/2020 Time From: 17:00 | | Date To: 04/24/2020 Time To: 17:00 | 3. |
|--|---------------|--|--------------|---|---|
| | | | | | Branch: |
| 4. Operations Personnel: Name _____ Contact Number(s) _____ Operations Section Chief: Cody Parton (828)550-4674 Branch Director: Division/Group Supervisor: Michael Street (828) 508-1916 | | | | Division: Group: Community Support Staging Area: | |
| 5. Resources Assigned: | | | # of Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information |
| Resource Identifier | Leader | | | | |
| Isolation Group | Kris Boyd | 3 | 828-507-9081 | Court House | |
| Call Center TF | David Francis | 6 | 828-400-0212 | Waynesville Library | |
| Community Response TF | Kim Ward | 4 | 828-356-2342 | HHSa | |
| | | | | | |
| | | | | | |
| 6. Work Assignments: <u>Isolation Resources TF:</u> Finalize contract for facility that meets the standard created by the county. Finalize meal plan (food boxes, prepared meals, meal plan by facility). Create a plan for check ins by HHSa (by phone). Assign a site manager for facility for single point of contact. Follow "Covid-19 Responder/ Essential Personnel Exposure Care Plan" for the isolation process and release. Create a step by step process "1 page" sheet for all involved for information sharing <u>Community Response TF:</u> Create and maintain a plan for all of the VOADs in the county for potential community base distribution, information, and safety. Contact all VOADs and get current information of capabilities, current inventory, any needs to become active, and personnel numbers that are available to help. Take calls for assistance and ensure the request is met by using VOADs or internal HHSa resources available. Keep Group Supervisor informed of any needs to continue the support effort <u>Call Center:</u> Adapt and implement the current call plan. Keep tabs on the flow and function and make recommendations to the Group supervisor of needed changes and logistical needs to keep the function happening. | | | | | |
| 7. Special Instructions: • Responder safety is paramount, training and use of PPE is mandatory. • Please contact the Group Supervisor for guidance and logistical needs ASAP for implementation as well as on going needs • Contact Group Supervisor for guidance if needed • End of day Situation Report due to Group Supervisor by 16:00 each day. (What's working, what isn't, staff health, needs, suggestions for changes to work better, etc.) | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): Name/Function Primary Contact: indicate cell, pager, or radio (frequency/system/channel) Mike Street / Group Supervisor 828-508-1916 _____ _____ | | | | | |
| 9. Prepared by: Name: Michael Street Position/Title: Group Supervisor Signature:  ICS 204 IAP Page 6 of Date/Time: 4/16/20 1122 | | | | | |

ASSIGNMENT LIST (ICS 204)

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|--|----------------------------|---|--|--|--|
| 1. Incident Name: Covid-19 Haywood County | | 2. Operational Period: Date From: 4/17/20 Date To: 04/24/20: Time From: 1700 Time To: 1700 | | 3. Branch: Division: Group: LAW Staging Area: | |
| 4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <u>Cody Parton</u> <u>828-550-4674</u> Branch Director: _____ Division/Group Supervisor: <u>Don Robertson</u> <u>828734-4255</u> | | | | | |
| | | | | | |
| 5. Resources Assigned: | | # of Persons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | |
| Resource Identifier | Leader | | | | |
| Haywood County Sheriff's Office | Sheriff Christopher | | 828-734-3679 | | |
| Canton Police Dept. | Chief Gaddis | | 828-507-2233 | | |
| Clyde Police Dept. | Chief Troutman | | 828-593-9856 | | |
| Maggie Valley Police Dept. | Chief Gilliland | | 828-476-9028 | | |
| Waynesville Police Dept. | Chief Adams | | 828-551-9387 | | |
| NC Highway Patrol | 1 st Sgt. Smith | | 828-593-7991 | | |
| NPS GSMNP | Joe Pond | | 828-736-3177 | | |
| Blue Ridge Parkway | Chick Hester | | 828-777-3156 | | |
| USFS | Jody Bandy | | 828-713-7117 | Drew Hopkins 8284240157 | |
| 6. Work Assignments: -Maintain Emergency Response - Maintain Day to Day Response - Maintain Civil Order - Enforce any and all Federal and State laws, also any local ordinances. - Provide continuous communication within the department and with the operations section at ECC. - Provide situational update reports for the department to the Group Supervisor, in which the Group Supervisor will forward to the ECC. Situational reports are due to the Law Group Supervisor by 14:00 every Monday, Wednesday and Friday. - Send all resource request to the Group Supervisor in which the Group Supervisor will forward to the ECC - If you need assistance with anything please communicate with the operations section - Manage any change in traffic patterns per department guidelines - Control Civil Disorder that might occur per department guidelines - Provide guidance to those citizens and visitors who have questions concerning Stay Home, Stay Safe proclamations, both local and state level. | | | | | |
| 7. Special Instructions: -Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message. - Practice proper social distancing when possible - Overall Goal set by the Policy Group: Safely reduce likely Covid -19 transmissions in vulnerable populations, while not over-extending the burden on our existing comprehensive emergency services system of Haywood County. Life Safety -Limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our County. | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): <u>Name/Function</u> <u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u> _____ / _____ Operations as usual | | | | | |
| 9. Prepared by: Name: <u>Don Robertson</u> Position/Title: OPS/LAW Group Sup. Signature:  | | | | | |
| ICS 204 | IAP Page <u>7</u> of _____ | Date/Time: 04/16/2020 1107 | | | |

ASSIGNMENT LIST (ICS 204)

| | | | | | |
|---|----------------|---|---|--|--|
| 1. Incident Name: COVID – 19 (Haywood County) | | 2. Operational Period: Date From: 04/17/20 Date To: 04/24/20 Time From: 1700 Time To: 1700 | | 3. Branch: Division: Group: Fire Services Staging Area: | |
| 4. Operations Personnel: <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: Cody Parton 828-550-4674 Branch Director: _____ Division/Group Supervisor: Daryl Henderson 828-564-3097 | | | | | |
| 5. Resources Assigned: | | # of Pers ons | Contact (e.g., phone, pager, radio frequency, etc.) | | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information |
| Resource Identifier | Leader | | | | |
| Lake Logan FD | Chief Plemmons | | | | |
| Clyde FD | Chief Sellars | | | | |
| Cruso FD | Chief Henson | | | | |
| North Canton FD | Chief Kelley | | | | |
| Saunook FD | Chief Chandler | | | | |
| Waynesville FD | Chief Webb | | | | |
| Crabtree FD | Chief M Messer | | | | |
| Maggie Valley FD | Chief C Carver | | | | |
| Junaluska FD | Chief Poole | | | | |
| Center Pigeon FD | Chief J Pless | | | | |
| Canton FD | Chief T Carver | | | | |

6. Work Assignments:

- Provide continuous communication within the task force and with operations section at ECC.
- Provide situational update reports on each Monday, Wednesday, and Friday each week by 1400 to Fire/Med Group Supervisor
- Send all resource requests to the Fire/Med group Supervisor, which the group supervisor will forward to Logistics.
- If you need assistance with anything please communicate with the operations section
- Maintain Day to Day Operations

7. Special Instructions:

- Overall goal set by the policy group: Safely reduce likely COVID-19 transmissions in vulnerable populations, while not overextending the burden on our existing comprehensive emergency services system of Haywood County. Life safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our county.
- Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message.
- Practice proper social distancing when possible

8. Communications (radio and/or phone contact numbers needed for this assignment):

| Name/Function | Primary Contact: indicate cell, pager, or radio (frequency/system/channel) |
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9. Prepared by: Name: Daryl Henderson Position/Title: Fire/Med Group Sup Signature:

| | | |
|---------|---------------------------------|------------------------------|
| ICS 204 | IAP Page <u>8</u> of <u> </u> | Date/Time: 04/016/20 1100 |
|---------|---------------------------------|------------------------------|

ASSIGNMENT LIST (ICS 204)

| | | | | | |
|---|----------------|---|--|--|--|
| 1. Incident Name: COVID – 19 (Haywood County) | | 2. Operational Period: Date From: 04/17/20 Time From: 1700 | | Date To: 04/24/20 Time To: 1700 | 3. |
| 4. Operations Personnel: <u>Name</u> Operations Section Chief: Cody Parton Branch Director: Division/Group Supervisor: Daryl Henderson | | | | <u>Contact Number(s)</u> 828-550-4674 828-564-3097 | Branch: Division: Group: Fire Services Staging Area: |
| 5. Resources Assigned: | | # of | | | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information |
| Resource Identifier | Leader | Pers ons | Contact (e.g., phone, pager, radio frequency, etc.) | | |
| Jonathan Creek FD | Chief B Messer | | | | |
| Fines Creek FD | Chief Ferguson | | | | |
| Evergreen Packaging | Chief Frady | | | | |
| Haywood NCFS | Ranger Hooper | | | | |
| | | | | | |
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| 6. Work Assignments: | | | | | |
| <ul style="list-style-type: none">• Provide continuous communication within the task force and with operations section at ECC.• Provide situational update reports on each Monday, Wednesday, and Friday each week by 1400 to Fire/Med Group Supervisor• Send all resource requests to the Fire/Med group Supervisor, which the group supervisor will forward to Logistics.• If you need assistance with anything please communicate with the operations section• Maintain Day to Day Operations | | | | | |
| 7. Special Instructions: | | | | | |
| <ul style="list-style-type: none">• Overall goal set by the policy group: Safely reduce likely COVID-19 transmissions in vulnerable populations, while not overextending the burden on our existing comprehensive emergency services system of Haywood County. Life safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our county.• Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message.• Practice proper social distancing when possible | | | | | |
| 8. Communications (radio and/or phone contact numbers needed for this assignment): | | | | | |
| <u>Name/Function</u> | | <u>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</u> | | | |
| L | | | | | |
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| L | | | | | |
| L | | | | | |
| 9. Prepared by: Name: Daryl Henderson Position/Title: Fire/Med Group Sup Signature:  | | | | | |
| ICS 204 | | IAP Page 9 of | | Date/Time: 04/16/20 1100 | |

ASSIGNMENT LIST (ICS 204)

| | | | | | |
|--|--|---|--|--|--|
| 1. Incident Name: COVID – 19 (Haywood County) | | 2. Operational Period: Date From: 04/17/20 Date To: 04/24/20 Time From: 1700 Time To: 1700 | | 3. Branch: Division: Group: Medical Services Staging Area: | |
| 4. Operations Personnel: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Name Operations Section Chief: Cody Parton Branch Director: Division/Group Supervisor: Ben Clawson </td> <td style="width: 50%; border: none;"> Contact Number(s) 828-550-4674 828-399-9489 </td> </tr> </table> | | | | Name Operations Section Chief: Cody Parton Branch Director: Division/Group Supervisor: Ben Clawson | Contact Number(s) 828-550-4674 828-399-9489 |
| Name Operations Section Chief: Cody Parton Branch Director: Division/Group Supervisor: Ben Clawson | Contact Number(s) 828-550-4674 828-399-9489 | | | | |
| 5. Resources Assigned: | | # of Pers ons | Contact (e.g., phone, pager, radio frequency, etc.) | Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information | |
| Resource Identifier | Leader | | | | |
| HRMC | Marty Stamey | | 828-400-4812 | HRMC | |
| Haywood EMS | Nathan Murray | | 828-734-6881 | Waynesville EMS Office | |
| Haywood Rescue | Grayson Sluder | | 828-734-4187 | Canton Rescue Squad | |
| Private Healthcare | Mark Jaben | | 828-400-8889 | ECC | |
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6. Work Assignments:

- Provide continuous communication within the agency and with operations section at ECC.
- Provide situational update reports on each Monday, Wednesday, and Friday every week by 1400 to Med Group Supervisor
- Send all resource requests to the Med Group Supervisor, which the group supervisor will forward to Logistics.
- If you need assistance with anything please communicate with the operations section
- Maintain Day to Day Operations

7. Special Instructions:

- Overall goal set by the policy group: Safely reduce likely COVID-19 transmissions in vulnerable populations, while not overextending the burden on our existing comprehensive emergency services system of Haywood County. Life safety by limiting avoidable disease transmissions must be the highest priority to limit excessive serious illness and death in our county.
- Wear proper P.P.E. when necessary and ensure to provide proper training for use of PPE. See Safety Message.
- Practice proper social distancing when possible

8. Communications (radio and/or phone contact numbers needed for this assignment):

| | |
|-------------------------------------|--|
| <u>Name/Function</u> | <u>Primary Contact:</u> indicate cell, pager, or radio (frequency/system/channel) |
| Cody Parton / Ops Sec. Chief | 828-550-4674 |
| Ben Clawson / Group Supervisor | 828-399-9489 |
| ECC / | 828-356-2794 |

9. Prepared by: Name: Cody Parton Position/Title: OSC Signature:

ICS 204 IAP Page 10

Date/Time: 04/16/20 1100

Contingency Plan - Table of Contents

| Plan | Response Coordinator |
|---|-------------------------|
| Animal Services | Howard Martin |
| Call Center | David Francis |
| Communications Failure | Joey Webb Jr. |
| Community Resource Unit | Kim Ward |
| County Vendor Reentry/Commodities Transport Security | Mike Street |
| Detention Center for High Suspicion | Lt. Chris Shell |
| DMORT Plan | Gary Wooten |
| ECC ICP | Travis Donaldson |
| EMS Transport | Nathan Murray |
| Essential Personnel - Injury/Illness | Bill Miller/Jori Miller |
| Essential Personnel Exposure Care Plan | Bill Miller/Jori Miller |
| Essential Responder Testing | Heidi Lowe |
| Evacuation | Bill Miller |
| Explosion | Cody Parton |
| Feeding-In Home Care of Persons Under Mandate by Shelter in Place Executive Order | Lauren Wood |
| Fire Service | Daryl Henderson |
| Hazmat Release | Cody Parton |
| Hospital Surge | Marty Stamey |
| HRMC Employee Testing | Savannah Merrell |
| Law Enforcement Coop | Don Robertson |
| MCI | Nathan Murray |
| Mental Health Crisis | Kerry Pless |
| Non-Medical COVID-19 Transport | EMS Supervisor |
| Private Health Care | Mark Jaben |
| Severe Weather Awareness, Safe Zone Locations, and Evacuation Plan | Jori Miller |
| Social Isolation, Essential Personnel | Kris Boyd |
| Social Isolation, Unsheltered | Kris Boyd |
| VOAD | Celesa Willett |
| Wilderness SAR | Kyle James |

Contingency plans have been created and are available upon request. Please contact Operations Chief Cody Parton at 828-550-4674 with questions.

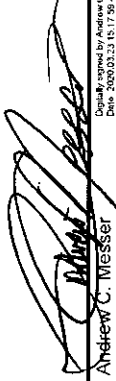


For Official Use Only (FOUO)

4/16/2020

pg. 11

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

| 1. Incident Name: COVID-19-HAYWOOD COUNTY | | | | 2. Date/Time Prepared: Date: 04/16/2020 Time: 11:58HRS | | | | 3. Operational Period: Date From: 04/17/2020 Time From: 0000HRS Date To: 04/24/2020 Time To: 0000HRS | | | |
|---|------|----------------------|---|---|----------------|--------------------------------|----------------|---|-------------------|--|--|
| 4. Basic Radio Channel Use: | | | | | | | | | | | |
| Zone Grp. | Ch # | Function | Channel Name/Trunked Radio System Talkgroup | Assignment | RX Freq N or W | RX Tone/NAC | TX Freq N or W | TX Tone/NAC | Mode (A, D, or M) | Remarks | |
| 8TAC | 4 | SIMPLEX IMT INTEROPS | 8TAC91-DIRECT | LOCAL COMMS | 851.5125 | 156.7 | 851.5125 | 156.7 | A | INTEROPERABILITY AMONG IMT DIVISIONS INSIDE THE ECC | |
| HAY | 3 | ECC OPS | HAYWOOD FD VIPER | OFF-SITE COMMS | N/A | N/A | N/A | N/A | D | OFFSITE IMT COMMS OR FOR ANYONE WHO NEEDS TO CONTACT THE ECC | |
| | | EMS OPS | HAYWOOD MED 9 | EMS OPS | 462.950 | 186.2 | 467.950 | 186.2 | A | DAILY OPS FOR EMS | |
| | | FIRE OPS | HAYWOOD FIRE | FIRE OPS | 453.200 | 118.8 | 458.200 | 118.8 | A | DAILY OPS FOR FIRE AGENCIES | |
| | | LAW OPS | HAYWOOD SO CH 2 | LAW OPS | 154.725 | 151.4 | 159.030 | 151.4 | A | DAILY OPS FOR HCSO, MVPD, LAKE J SECURITY | |
| | | LAW OPS | CANTON POLICE | LAW OPS | 155.145 | 151.4 | 153.815 | 151.4 | A | DAILY OPS FOR CANTON PD, CLYDE PD | |
| | | LAW OPS | WAYNESVILLE POLICE | LAW OPS | 155.655 | 88.5 | 151.370 | 88.5 | A | DAILY OPS FOR WAYNESVILLE PD | |
| HAY | 10 | HRMC | HRMC VIPER | EMS TO HOSPITAL | N/A | N/A | N/A | N/A | D | AMBULANCE CALL-IN REPORTS TO HRMC | |
| 5. Special Instructions: <ul style="list-style-type: none"> - KEEP A WATCH ON YOUR RADIO BATTERIES AND DON'T LET THEM FALL TOO CRITICALLY LOW - NOTIFY COMMS IF YOUR BATTERY IS LOW FOR A REPLACEMENT BATTERY - IF YOU ARE UTILIZING A VIPER CHANNEL, PRESS YOUR PURPLE BUTTON TO MONITOR THE RECEIVE SIGNAL STRENGTH FOR YOUR LOCATION - KEEP THE RADIO AT A VOLUME THAT YOU CAN HEAR IF SOMEONE IS CALLING YOU - IF YOU ARE GOING INTO A MEETING, LET COMMS KNOW AND TURN YOUR RADIO OFF - IMT MEMBERS CAN ALSO COMMUNICATE VIA THE GROUPEME APP - FOR ANY RESPONDER FROM ANY AGENCY THAT NEEDS TO CONTACT THE ECC, USE HAYWOOD FD VIPER AND CALL "ECC COMMUNICATIONS" - THE PHONE NUMBER TO CONTACT THE ECC IS 828-356-2794 AND IS AVAILABLE 24/7 | | | | | | | | | | | |
| 6. Prepared by (Communications Unit Leader): Name: ANDREW C. MESSER Signature:  | | | | | | | | | | | |
| ICS 205 | | | | IAP Page 12 | | Date/Time: 04/16/2020 12:04HRS | | | | | |

SAVE

Haywood County Covid-19 Roster

| Job | Name | Group | Preferred Phone | Work Phone | Cell Phone | Email |
|---|-------------------|--------------------|-----------------|----------------|----------------|--|
| Policy Group | | | | | | |
| Sheriff | Greg Christopher | Christopher, Greg | (828) 356-2850 | (828) 356-2850 | | greg.christopher@haywoodcountync.gov |
| Health Director | Patrick Johnson | Johnson, Patrick | (828) 356-2244 | (828) 356-2244 | | patrick.johnson@haywoodcountync.gov |
| Canton | Jason Burrell | Burrell, Jason | (828) 337-2468 | | | jason@cantonnnc.com |
| Clyde | Joy Garland | Garland, Joy | (828) 627-2566 | (828) 627-2566 | | joy.garland@townofclyde.com |
| Waynesville | Rob Hites | Hites, Rob | (828) 550-5238 | | | rhites@waynesvillenc.gov |
| Maggie Valley | Nathan Clark | Clark, Nathan | (828) 400-8999 | | | nclark@maggievalleynnc.gov |
| County Manager | Bryant Morehead | Morehead, Bryant | (828) 452-6625 | (828) 452-6625 | | Bryant.Morehead@haywoodcountync.gov |
| Elected Officials | Kevin Ensley | Ensley, Kevin | (828) 734-8713 | (828) 734-8713 | | kevin.ensley@haywoodcountync.gov |
| Emergency Services Director | Gregory Shuping | Shuping, Gregory | (828) 356-2701 | (828) 356-2701 | | greg.shuping@haywoodcountync.gov |
| Incident Command | | | | | | |
| IMT Team Leader | Travis Donaldson | Donaldson, Travis | (828) 399-1054 | (828) 356-2781 | (828) 399-1054 | Travis.Donaldson@haywoodcountync.gov |
| Safety Officer | Jori Miller | Miller, Jori | (919) 548-0061 | | (919) 548-0061 | jmiller@haywoodnc.net |
| Public Information Officer | Allison Richmond | Richmond, Allison | (828) 276-6286 | | (828) 276-6286 | allison.richmond@haywoodcountync.gov |
| Liaison Officer | Wayne Morgan | Morgan, Wayne | (828) 507-2083 | | (828) 606-5910 | fwmorgan49@gmail.com |
| Operations Section | | | | | | |
| Ops Section Chief | Cody Parton | Parton, Cody | (828) 550-1172 | | (828) 550-1172 | cody.parton@haywoodcountync.gov |
| Deputy Ops Section Chief | Bill Miller | Miller, Bill | (919) 550-6713 | (919) 550-6713 | (828) 550-6713 | BillMiller@haywoodnc.net |
| Health and Human Services Branch | | | | | | |
| Intel | Ira Dove | Dove, Ira | (828) 476-9280 | | (828) 734-0325 | ira.dove@haywoodcountync.gov |
| | Debbie Green | Green, Debbie | (828) 356-2299 | (828) 356-2299 | (209) 814-1192 | Debbie.Green@haywoodcountync.gov |
| Human Services Group | | | | | | |
| Nutritional Coordinator TF | Gayla Jones | Jones, Gayla | (828) 356-2412 | (828) 356-2412 | (828) 400-1243 | gayla.jones@haywoodcountync.gov |
| Public Health Education TF | Lauren Wood | Allison, Teresa | (828) 356-2424 | (828) 356-2424 | (828) 773-3121 | Teresa.Allison@haywoodcountync.gov |
| Schools TF | Megan Hauser | Wood, Lauren | (828) 356-2292 | (828) 356-2292 | | lauren.wood@haywoodcountync.gov |
| Adult/Child Prot. Services | Trevor Putnam | Hauser, Megan | (828) 356-2272 | (828) 356-2272 | (828) 550-8129 | Megan.Hauser@haywoodcountync.gov |
| Adult/Child Prot. Services | Lisa Bradley | Putnam, Trevor | (828) 734-6476 | | (828) 734-6476 | tputnam@haywood.k12.nc.us |
| | Pamela (Pam) Mont | Bradley, Lisa | (828) 356-2357 | (828) 356-2357 | (828) 421-0420 | lisa.bradley@haywoodcountync.gov |
| | | Montgomery, Pamela | (828) 356-2445 | (828) 356-2445 | (828) 399-9050 | Pamela.Montgomery@haywoodcountync.gov |
| Public Health Group | | | | | | |
| Field Response TF | Tammy Quinn | Quinn, Tammy | (828) 356-2273 | (828) 356-2273 | (513) 886-0198 | tammv.quinn@haywoodcountync.gov |
| Testing Site TF | Jeanine Harris | Harris, Jeanine | (828) 356-2250 | (828) 356-2250 | (956) 457-7365 | jeanine.harris@haywoodcountync.gov |
| Licensed Care Facility TF | Tina Wells | Wells, Tina | (828) 356-2274 | (828) 356-2274 | (828) 400-6166 | tina.wells@haywoodcountync.gov |
| | Heidi Lowe | Lowe, Heidi | (828) 356-2261 | (828) 356-2261 | (828) 734-8080 | heidi.love@haywoodcountync.gov |
| Community Support Group | | | | | | |
| Call Center TF | Mike Street | Street, Mike | (828) 508-1916 | | (828) 508-1916 | mstreet@haywoodnc.net |
| Social Isolation Facilities TF | David Francis | Francis, David | (828) 400-0212 | | (828) 400-0212 | dbfrancis@haywoodnc.net |
| Community Response | Kris Boyd | Boyd, Kris | (828) 509-9081 | (828) 509-9081 | | kris.boyd@haywoodcountync.gov |
| Community Response | Celesa Willett | Willett, Celesa | (828) 734-9970 | | (828) 734-9970 | cwillett@uwahaywood.org |
| | Kimberly Ward | Ward, Kimberly | (828) 356-2342 | (828) 356-2342 | (828) 734-5437 | Kim.Ward@haywoodcountync.gov |
| Medical Services Group | | | | | | |
| Haywood Regional TF | Ben Clawson | Clawson, Ben | (828) 399-9489 | | (828) 399-9489 | bclawson@haywoodnc.net |
| Haywood EMS | Marty Stamey | Stamey, Marty | (828) 452-8007 | (828) 452-8007 | (828) 400-4812 | Marty.stamey@haymed.org |
| Haywood Rescue | Nathan Murray | Murray, Nathan | (828) 734-6881 | (828) 734-6881 | (828) 646-7495 | Nathan.Murray@haywoodcountync.gov |
| Private Health Care TF | Grayson Sluder | Sluder, Grayson | (828) 734-4187 | | (828) 734-4187 | chief@haywoodrescue.org |
| | Mark Jaben | Jaben, Mark | (828) 456-4159 | (828) 456-4159 | | |

Haywood County Covid-19 Roster

Job

Government Coop Group

| | | | | | | |
|--------------------------|-------------------|--------------------|-----------------|----------------|----------------|--|
| Maggie Valley | Krystal Patterson | Patterson, Krystal | Govt Coop | (828) 356-2622 | (864) 909-0694 | Krystal.Patterson@haywoodcountync.gov |
| Canton | Nathan Clark | Clark, Nathan | Govt Coop | (828) 400-8999 | (828) 400-8999 | nclark@maggievalleynyc.gov |
| Clyde | Jason Burrell | Burrell, Jason | Govt Coop | (828) 337-2468 | (828) 276-6286 | jason@cantonnyc.com |
| Waynesville | Joy Garland | Garland, Joy | Govt Coop | (828) 627-2566 | (828) 508-6895 | joy.garland@townofclyde.com |
| Economic Impact Group TF | Amie Owens | Owens, Amie | Govt Coop | (828) 506-2222 | (828) 506-2222 | aowens@waynesvillenc.gov |
| | Lynn Collins | Collins, Lynn | Economic Impact | (828) 550-4067 | (828) 550-4067 | lynn@visitsmokies.com |

Law Group

| | | | | | | |
|-----------------------|----------------|-----------------|-----|----------------|----------------|--|
| Haywood Country SO | Don Robertson | Robertson, Don | Law | (828) 356-2851 | (828) 734-4255 | drobotson@haywoodnc.net |
| Canton | Jeff Haynes | Haynes, Jeff | Law | (828) 356-2851 | (828) 400-9141 | Jeff.Haynes@haywoodcountync.gov |
| Clyde | Shawn Gaddis | Gaddis, Shawn | Law | (828) 507-2233 | (828) 507-2233 | saaddis@cantonnyc.com |
| Waynesville | Terry Troutman | Troutman, Terry | Law | (828) 627-2940 | (828) 593-9856 | terry.troutman@townofclyde.com |
| Maggie Valley | David Adams | Adams, David | Law | (828) 551-9387 | (828) 551-9387 | dadams@waynesvillenc.gov |
| Federal Properties TF | Russ Gilliland | Gilliland, Russ | Law | (828) 476-9028 | (828) 476-9028 | rgilliland@maggievalleynyc.gov |

Fire Service Group

| | | | | | | |
|-------------------------------|-----------------|------------------|---------------|----------------|----------------|--|
| Local Fire Departments (13) | Daryl Henderson | Henderson, Daryl | Fire Services | (828) 564-3097 | (828) 734-6208 | Daryl.Henderson@haywoodcountync.gov |
| North Carolina Forest Service | Matthew Hooper | Hooper, Matthew | Fire Services | (828) 646-2465 | (828) 507-8930 | matthew.hooper@ncagr.gov |
| Evergreen ERT | Leslie Frady | Frady, Leslie | Fire Services | | (828) 342-6366 | leslie.frady@everpack.com |

Planning Section

| | | | | | | |
|-------------------------------|-----------------|------------------|----------------|----------------|----------------|--|
| Deputy Planning Section Chief | Zack Koonce | Koonce, Zack | IMT / Planning | (828) 356-2789 | (828) 550-6892 | zakoance@haywoodnc.net |
| Resource Unit Leader | Virginia McGill | McGill, Virginia | IMT / Planning | (828) 777-8066 | (828) 777-8066 | vmcgill@gmail.com |
| Situation Unit Leader | Lane DeCost | DeCost, Lane | IMT / Planning | (954) 817-6910 | (954) 817-6910 | lane.decost@gmail.com |
| GIF Section | Harvey Morse | Morse, Harvey | IMT / Planning | (828) 631-0000 | (828) 631-0000 | harvey@probate.com |
| | John Kidd | Kidd, John | IMT / Planning | (828) 356-2672 | (828) 356-2672 | |

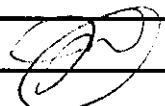
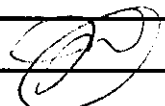
Logistics Section

| | | | | | | |
|-------------------------|---------------------|----------------------|-----------------------|----------------|----------------|--|
| Logistics Section Chief | Travis Donaldson | Donaldson, Travis | IMT / Section Leaders | (828) 356-2781 | (828) 400-3229 | Travis.Donaldson@haywoodcountync.gov |
| Communications Unit | Andrew Messer | Messer, Andrew | Services | (828) 356-2155 | (828) 400-3229 | andrew.messer@haywoodcountync.gov |
| Information Technology | Steve Maisano | Maisano, Steve | Services | (828) 356-2736 | (828) 421-1208 | steve.maisano@haywoodcountync.gov |
| Medical Unit Leader | Jennifer Shuping | Shuping, Jennifer | Services | (828) 356-2711 | (828) 421-1208 | jennifer.shuping@haywoodcountync.gov |
| Supply Unit | Adrianna Warrington | Warrington, Adrianna | Support | (828) 356-2780 | (828) 275-3067 | Adrianna.Warrington@haywoodcountync.gov |
| CRDP Manager | Johnny Reece | Reece, Johnny | Support | (828) 276-5006 | (828) 276-5006 | jreece@haywoodnc.net |

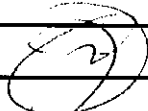
Finance Section

| | | | | | | |
|------------------------|---------------|----------------|---------|----------------|----------------|--|
| Finance Section Chief | Julie Davis | Davis, Julie | Finance | (828) 356-2611 | (828) 356-2611 | jhdavis@haywoodnc.net |
| Grants, Portal Manager | Kristian Owen | Owen, Kristian | Finance | (828) 356-2615 | (828) 734-8912 | Kristian.Owen@haywoodcountync.gov |
| Time Unit Leader | Ed Saleem | Saleem, Ed | Finance | (404) 326-9765 | (404) 326-9765 | Finance.Ed.Saleem@gmail.com |

MEDICAL PLAN (ICS 206)

| 1. Incident Name: Covid 19 Haywood County | | 2. Operational Period: Date From: 04/17/20 Time From: 1700 | | Date To: 04/24/20 Time To: 1700 | | | |
|--|--|--|---|--|--|---|---|
| 3. Medical Aid Stations: | | | | | | | |
| Name | Location | Contact Number(s)/Frequency | Paramedics on Site? | | | | |
| Haywood County Wellness Center | 2147 Asheville Rd, Waynesville, NC | 828-452-2784 | x <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| 4. Transportation (indicate air or ground): | | | | | | | |
| Ambulance Service | Location | Contact Number(s)/Frequency | Level of Service | | | | |
| Haywood County EMS | Will respond per normal protocols | | x <input type="checkbox"/> ALS <input type="checkbox"/> BLS | | | | |
| | | | <input type="checkbox"/> ALS <input type="checkbox"/> BLS | | | | |
| | | | <input type="checkbox"/> ALS <input type="checkbox"/> BLS | | | | |
| | | | <input type="checkbox"/> ALS <input type="checkbox"/> BLS | | | | |
| 5. Hospitals: | | | | | | | |
| Hospital Name | Address, Latitude & Longitude if Helipad | Contact Number(s)/Frequency | Travel Time | | Trauma Center | Burn Center | Helipad |
| | | | Air | Ground | | | |
| Mission Hospital | 509 Biltmore Ave, Asheville, NC | 828-213-0249 | | | x Yes Level: <u>1</u> | <input type="checkbox"/> Yes x <input type="checkbox"/> No | <input type="checkbox"/> x Yes <input type="checkbox"/> No |
| Haywood Regional | 262 Leroy George Dr, Clyde, NC | 828-456-7311 | | | <input type="checkbox"/> Yes Level: _____ | <input type="checkbox"/> Yes x <input type="checkbox"/> No | x <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | <input type="checkbox"/> Yes Level: _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | <input type="checkbox"/> Yes Level: _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | | <input type="checkbox"/> Yes Level: _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. Special Medical Emergency Procedures: | | | | | | | |
| Until further notice, to utilize the county wellness clinic, call the office during normal clinic hours to discuss the nature of your symptoms to get authorization to visit the clinic. Haywood Wellness Clinic does not currently test for Covid 19. | | | | | | | |
| <input type="checkbox"/> Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations. | | | | | | | |
| 7. Prepared by (Medical Unit Leader): Name: Jennifer Shuping | | | | | Signature:  | | |
| 8. Approved by (Safety Officer): Name: Jori Miller | | | | | Signature:  | | |
| ICS 206 | IAP Page <u>15</u> | Date/Time: _____ | | | | | |

SAFETY MESSAGE/PLAN (ICS 208)

| | |
|--|--|
| 1. Incident Name: Covid 19 Haywood County | 2. Operational Period: Date From: 04/17/20 Date To: 04/24/20 Time From: 1700 Time To: 1700 |
| <p>Current Recommendations from American Veterinary Medical Association re; SARS-CoV-2 in animals, including pets:</p> <p>Pets in homes with owners with COVID-19</p> <p>It appears that dogs and cats are not readily infected with SARS-CoV-2, we have little to no evidence that they become ill, and no evidence that those that may be naturally infected spread SARS-CoV-2 to other pets or people. Out of an abundance of caution and until more is known about this virus, if you are ill with COVID-19 you should restrict contact with pets and other animals, just as you would restrict your contact with other people. When possible, have another member of your household or business take care of feeding and otherwise caring for any animals, including pets. If you have a service animal or you must care for your animals, including pets, wear a cloth facemask; don't pet, don't share food, kiss, or hug them; and wash your hands before and after any contact with your pet or service animal. You should not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people or pets in your home.</p> <p>Keeping pets safe</p> <p>For responsible pet owners, preparing in advance is key. Make sure you have an emergency kit prepared, with at least two weeks' worth of your pet's food and any needed medications. Usually we think about emergency kits like this in terms of what might be needed for an evacuation, but it's also good to have one prepared in the case of quarantine or self-isolation when you cannot leave your home.</p> <p>While the AVMA is recommending these as good practices, it is important to remember that there is currently no reason at this time to think that domestic animals, including pets, in the United States might be a source of infection with SARS-CoV-2. Accordingly, there is no reason to remove pets from homes where COVID-19 has been identified in members of the household, unless there is risk that the pet itself is not able to be cared for appropriately. In this emergency, pets and people each need the support of the other.</p> <p>Despite the number of global cases of COVID-19 surpassing the one million mark as of April 2, 2020, we have only seen examples of two dogs and one cat in Hong Kong, and a tiger in New York, that had positive results of tests for infection. None of the dogs or cats determined to be positive showed signs of illness consistent with COVID-19. The two dogs and one cat lived closely with one or more people with a confirmed diagnosis and clinical symptoms of COVID-19. The tiger was said to be exposed via contact with a zoo employee who was actively shedding virus. There have been no reports of pets or livestock becoming ill with COVID-19 in the United States. At this point in time, there is also no evidence that domestic animals, including pets and livestock, can spread COVID-19 to people.</p> <p>Therefore, the AVMA maintains its recommendations regarding SARS-CoV-2 and companion animals. These recommendations, which are supported by guidance from the US Centers for Disease Control and Prevention (CDC) and World Organization for Animal Health (OIE), indicate that:</p> <p>Animal owners without symptoms of COVID-19 should continue to practice good hygiene during interactions with animals. This includes washing hands before and after such interactions or handling animal food, waste, or supplies.</p> <p>Out of an abundance of caution, and until more is known about the virus, those ill with COVID-19 should restrict contact with pets and other animals, just as you would restrict your contact with other people. There have been no reports of pets or livestock becoming ill with COVID-19 in the United States. At this point in time, there is also no evidence that domestic animals, including pets and livestock, can spread COVID-19 to people.</p> | |
| 4. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <p>Approved Site Safety Plan(s) Located At:</p> | |
| 5. Prepared by: Name: Jori Miller Position/Title: SOFR Signature:  | |
| ICS 208 | IAP Page <u>16</u> Date/Time: 04/15/20 |

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: Covid 19 Haywood County

2. Operational Period: Date From: 04/17/20
Time From: 1700

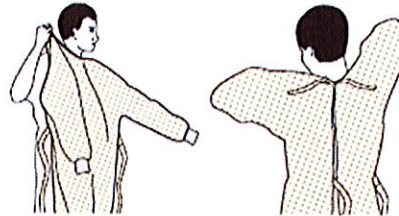
Date To: 4/24/20
Time To: 1700

SEQUENCE FOR PUTTING ON PERSONAL PROTECTIVE EQUIPMENT (PPE)

The type of PPE used will vary based on the level of precautions required, such as standard and contact, droplet or airborne infection isolation precautions. The procedure for putting on and removing PPE should be tailored to the specific type of PPE.

1. GOWN

- Fully cover torso from neck to knees, arms to end of wrists, and wrap around the back
- Fasten in back of neck and waist



2. MASK OR RESPIRATOR

- Secure ties or elastic bands at middle of head and neck
- Fit flexible band to nose bridge
- Fit snug to face and below chin
- Fit-check respirator



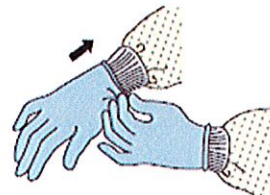
3. GOGGLES OR FACE SHIELD

- Place over face and eyes and adjust to fit



4. GLOVES

- Extend to cover wrist of isolation gown



USE SAFE WORK PRACTICES TO PROTECT YOURSELF AND LIMIT THE SPREAD OF CONTAMINATION

- Keep hands away from face
- Limit surfaces touched
- Change gloves when torn or heavily contaminated
- Perform hand hygiene



CS250672-E

4. Site Safety Plan Required? Yes ☐ No ☒

Approved Site Safety Plan(s) Located At:

5. Prepared by: Name: Jori Miller

Position/Title: SOFR

Signature:

ICS 208

IAP Page 17

Date/Time: 04/15/20

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: Covid 19 Haywood
County

2. Operational Period: Date From: 04/17/20
Time From: 1700

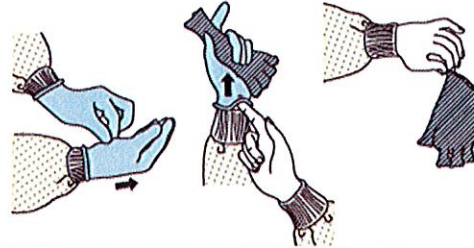
Date To: 04/24/20
Time To: 1700

HOW TO SAFELY REMOVE PERSONAL PROTECTIVE EQUIPMENT (PPE) EXAMPLE 1

There are a variety of ways to safely remove PPE without contaminating your clothing, skin, or mucous membranes with potentially infectious materials. Here is one example. **Remove all PPE before exiting the patient room** except a respirator, if worn. Remove the respirator **after** leaving the patient room and closing the door. Remove PPE in the following sequence:

1. GLOVES

- Outside of gloves are contaminated!
- If your hands get contaminated during glove removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Using a gloved hand, grasp the palm area of the other gloved hand and peel off first glove
- Hold removed glove in gloved hand
- Slide fingers of ungloved hand under remaining glove at wrist and peel off second glove over first glove
- Discard gloves in a waste container



2. GOGGLES OR FACE SHIELD

- Outside of goggles or face shield are contaminated!
- If your hands get contaminated during goggle or face shield removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Remove goggles or face shield from the back by lifting head band or ear pieces
- If the item is reusable, place in designated receptacle for reprocessing. Otherwise, discard in a waste container



3. GOWN

- Gown front and sleeves are contaminated!
- If your hands get contaminated during gown removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Unfasten gown ties, taking care that sleeves don't contact your body when reaching for ties
- Pull gown away from neck and shoulders, touching inside of gown only
- Turn gown inside out
- Fold or roll into a bundle and discard in a waste container

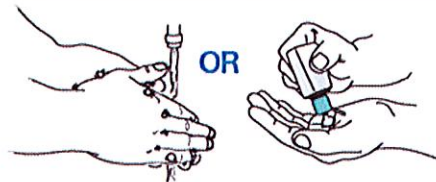


4. MASK OR RESPIRATOR

- Front of mask/respirator is contaminated — **DO NOT TOUCH!**
- If your hands get contaminated during mask/respirator removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp bottom ties or elastics of the mask/respirator, then the ones at the top, and remove without touching the front
- Discard in a waste container



5. WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE



PERFORM HAND HYGIENE BETWEEN STEPS IF HANDS BECOME CONTAMINATED AND IMMEDIATELY AFTER REMOVING ALL PPE



CS050672-E

4. Site Safety Plan Required? Yes ☐ No ☒

Approved Site Safety Plan(s) Located At:

5. Prepared by: Name: Jori Miller

Position/Title: SOFR

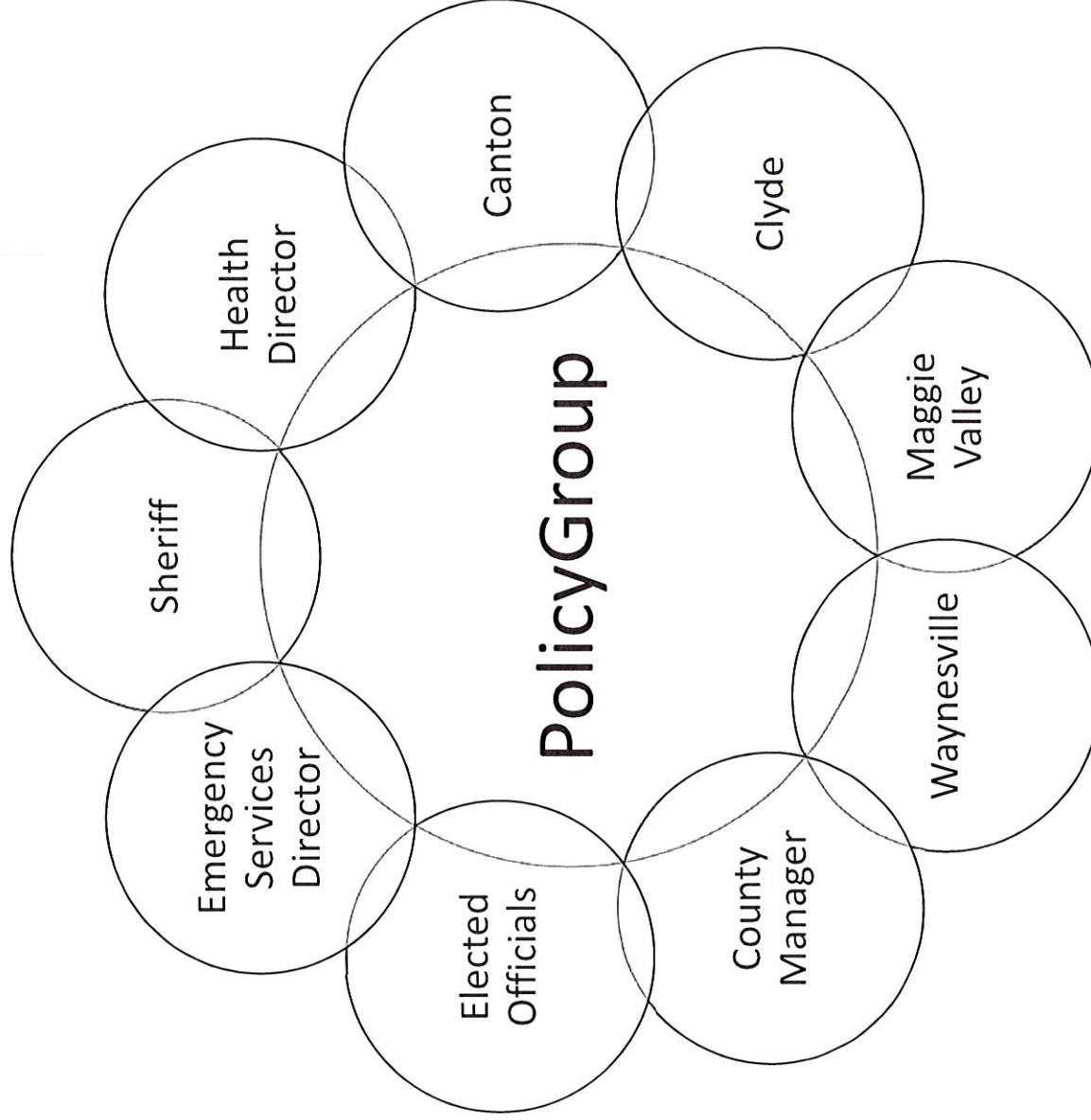
Signature:

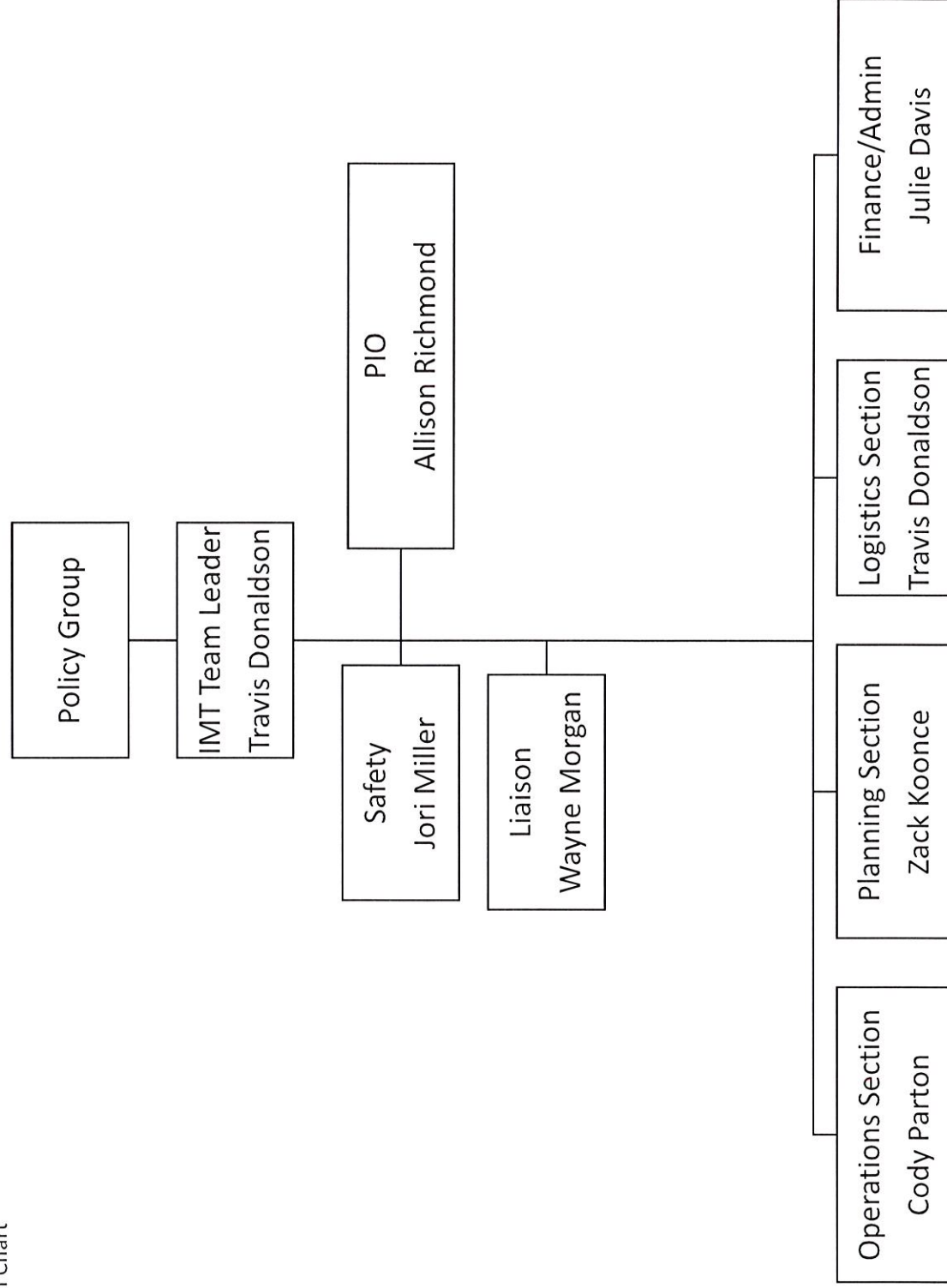
ICS 208

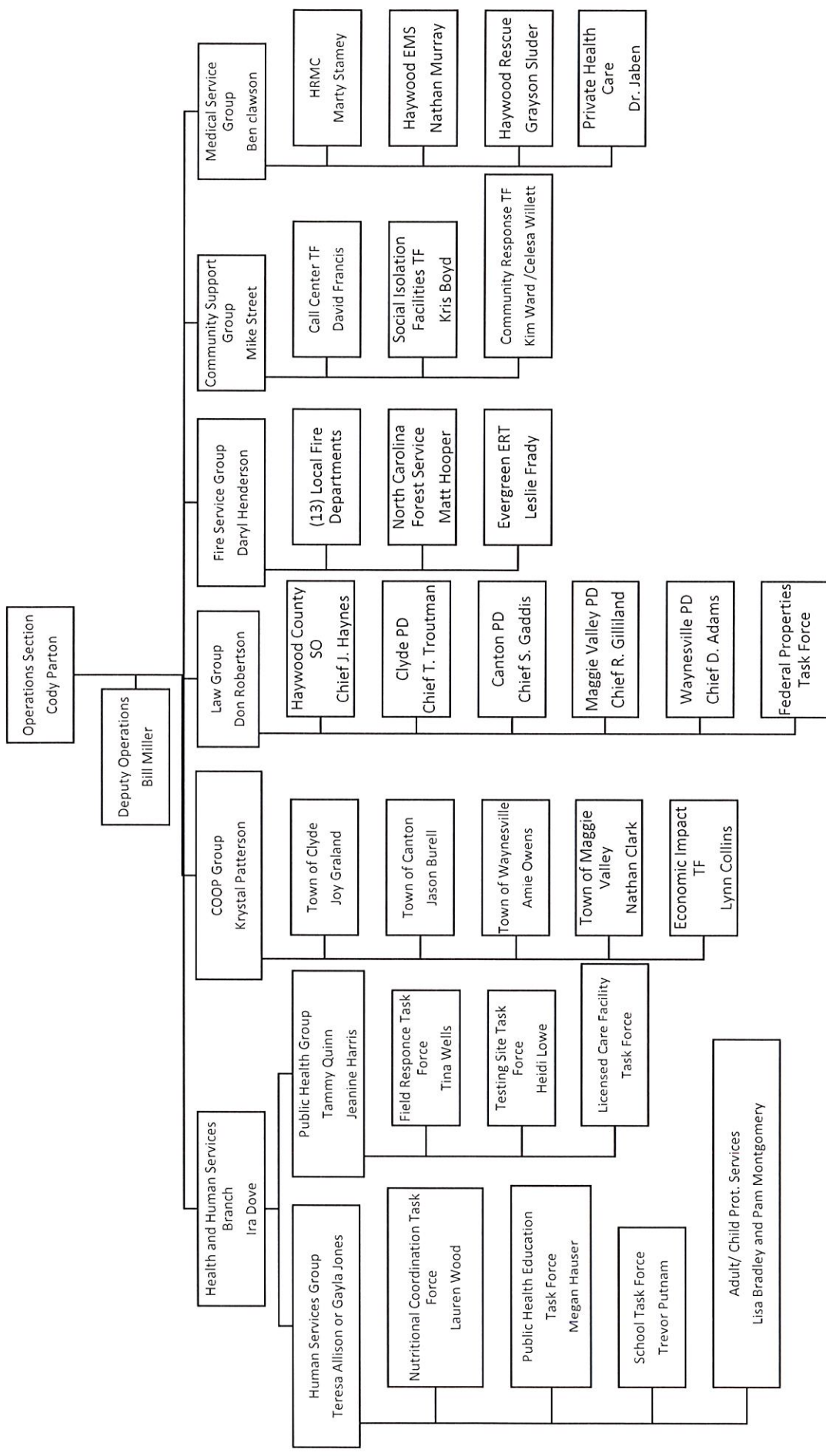
IAP Page 12

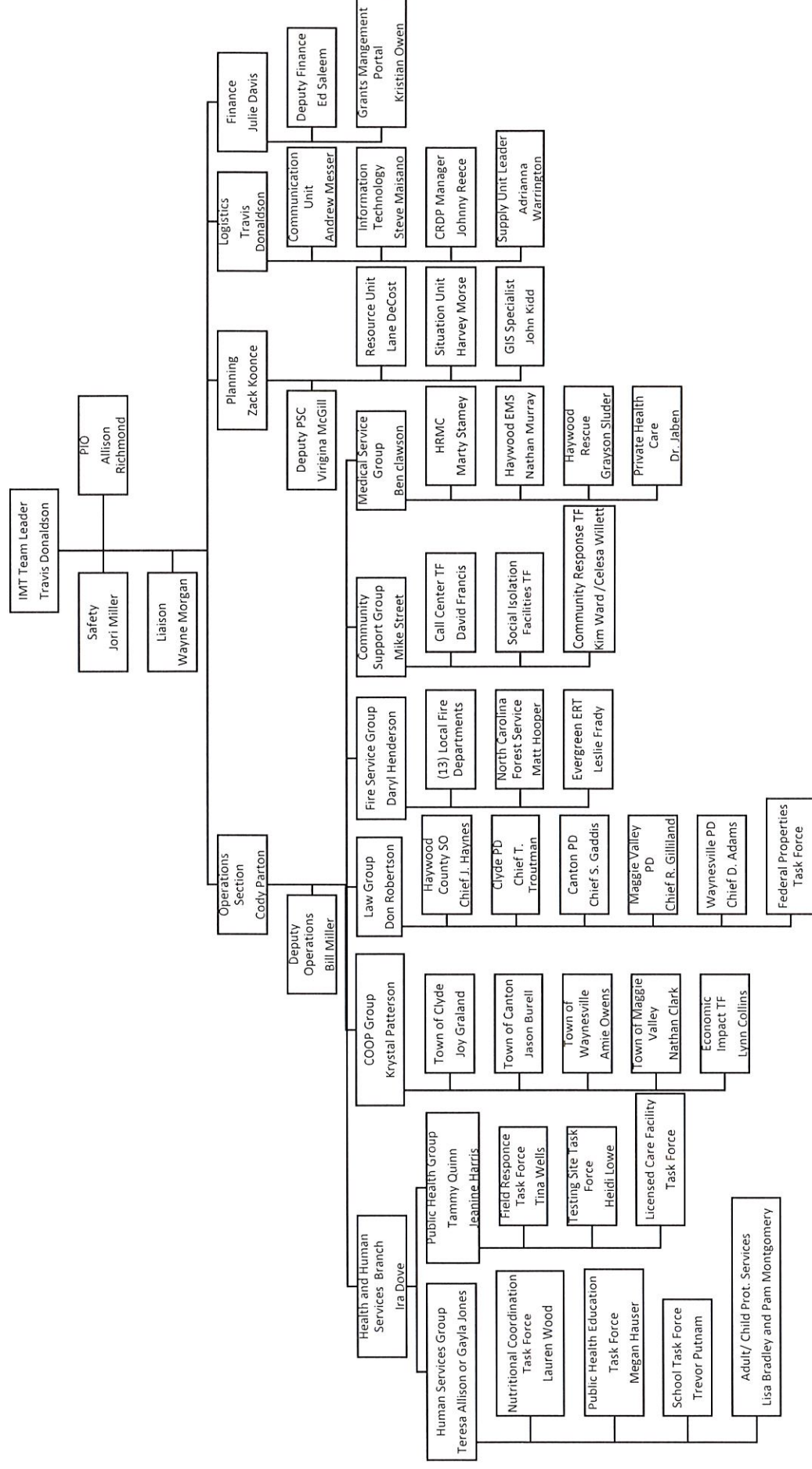
Date/Time: 04/15/20

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ACTIVITY LOG (ICS 214)

[illegible]

Haywood County Local Resource Request

Please scan the QR Code for access to the form



Or Visit

<https://forms.gle/xshF458CzVFafpj7>

When Submitting Please Remember

Who – Who the requestor is and Who needs the commodities/supplies/equipment

What – A detailed description of exactly what is needed. Remember, place different types of resources on separate requests.

Where – A good locatable physical address to deliver the supplies if they cannot be pick up by your agency at the CRDP.

When – When the resource is needed. Considering the current lack of availability, this will be a huge variable as to when you will receive the item(s) requested.

Why – This information is becoming more important. As resources are becoming more and more critical, this is where you need to put a great deal of details into the justification for the request.

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